SAP Ariba Network Supplier Training Manual

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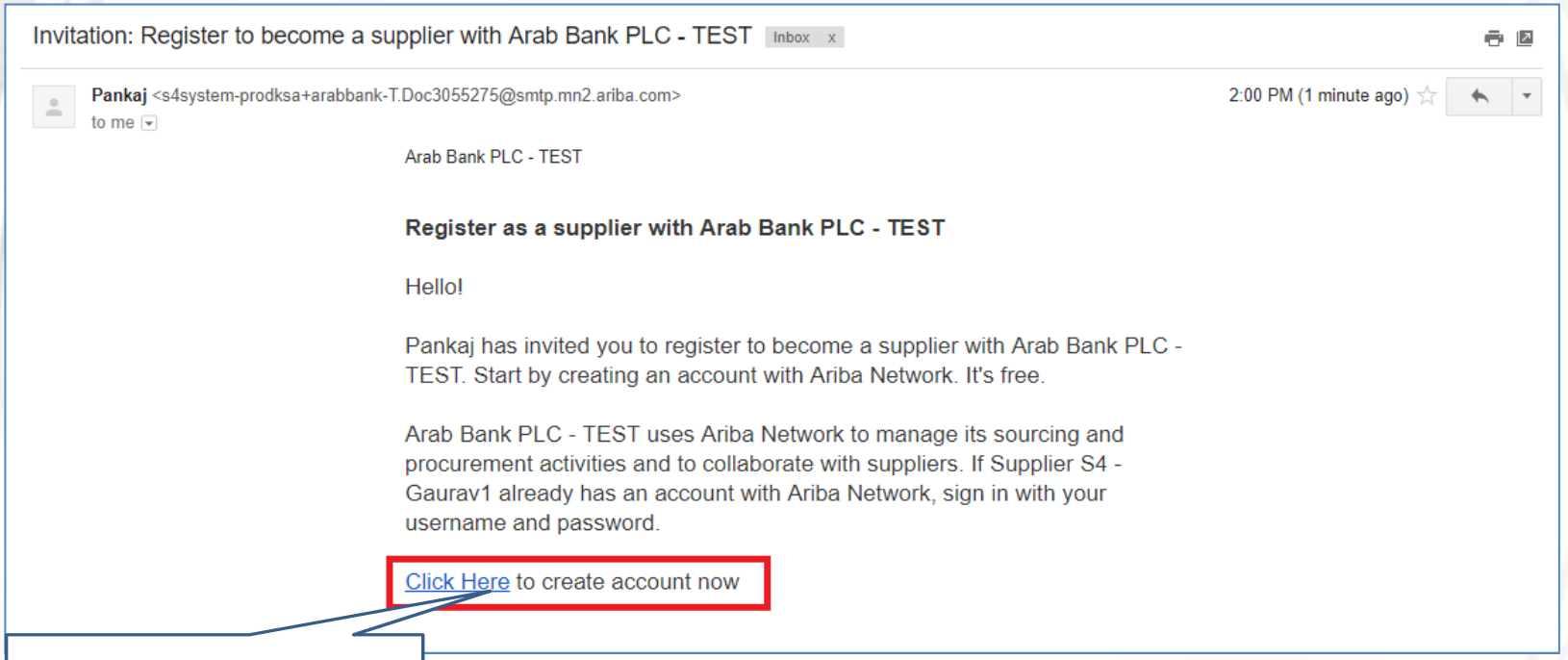
Supplier gets email invitation to register



Supplier will get email notification for registration and should click on the link to create an account.

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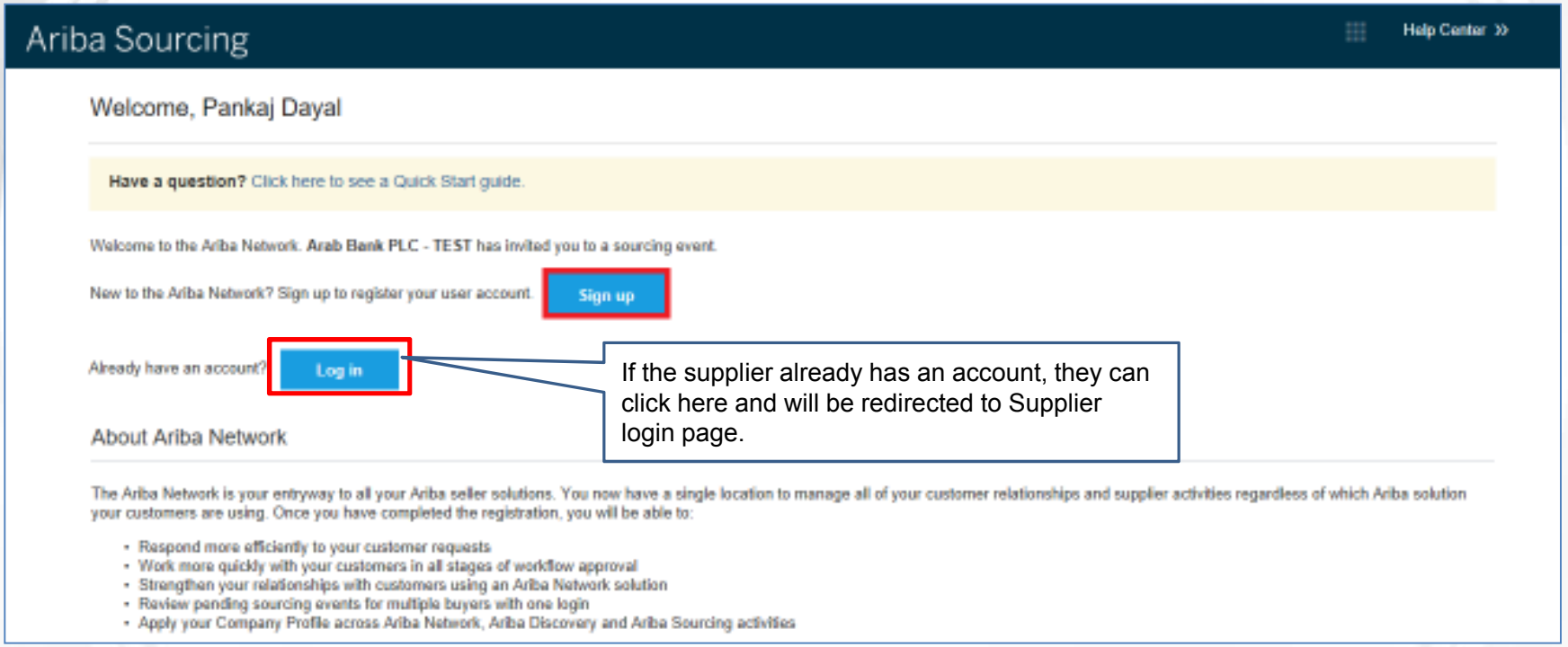
Sign up for Supplier Account



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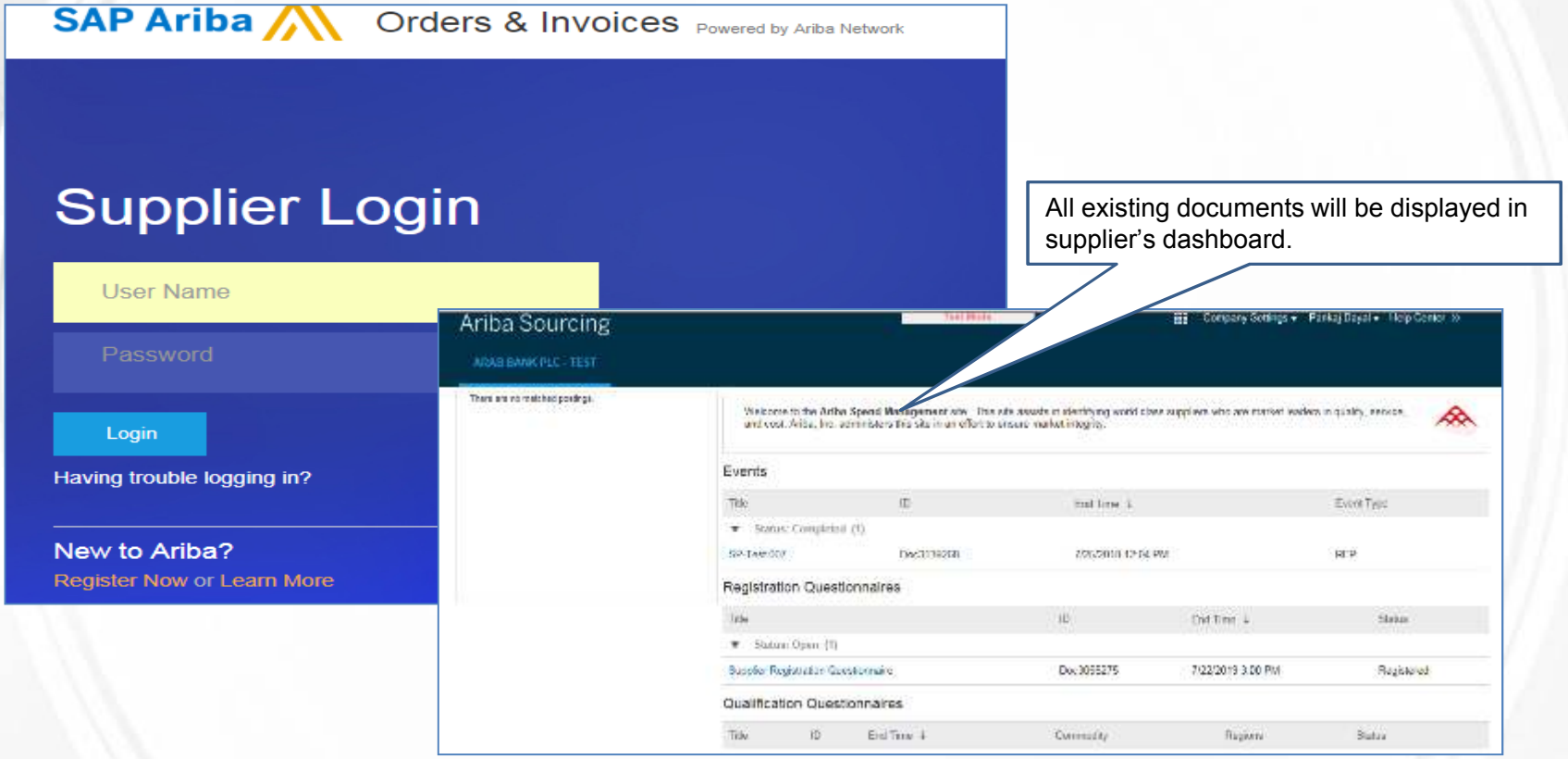
Login into existing Account



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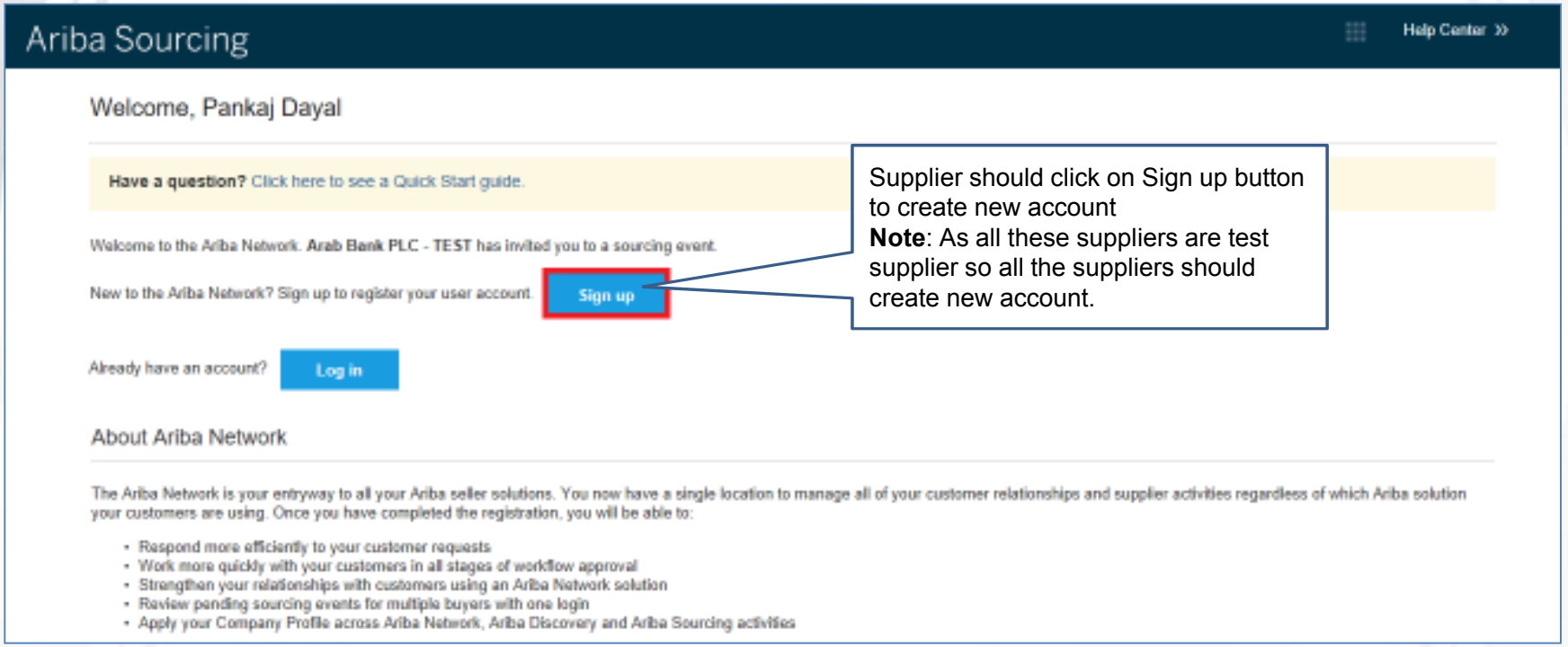
Sign up for Supplier Account



Supplier should click on Sign up button to create new account

Note: As all these suppliers are test supplier so all the suppliers should create new account.

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Create Supplier Account

if supplier do not have an existing Ariba Network account

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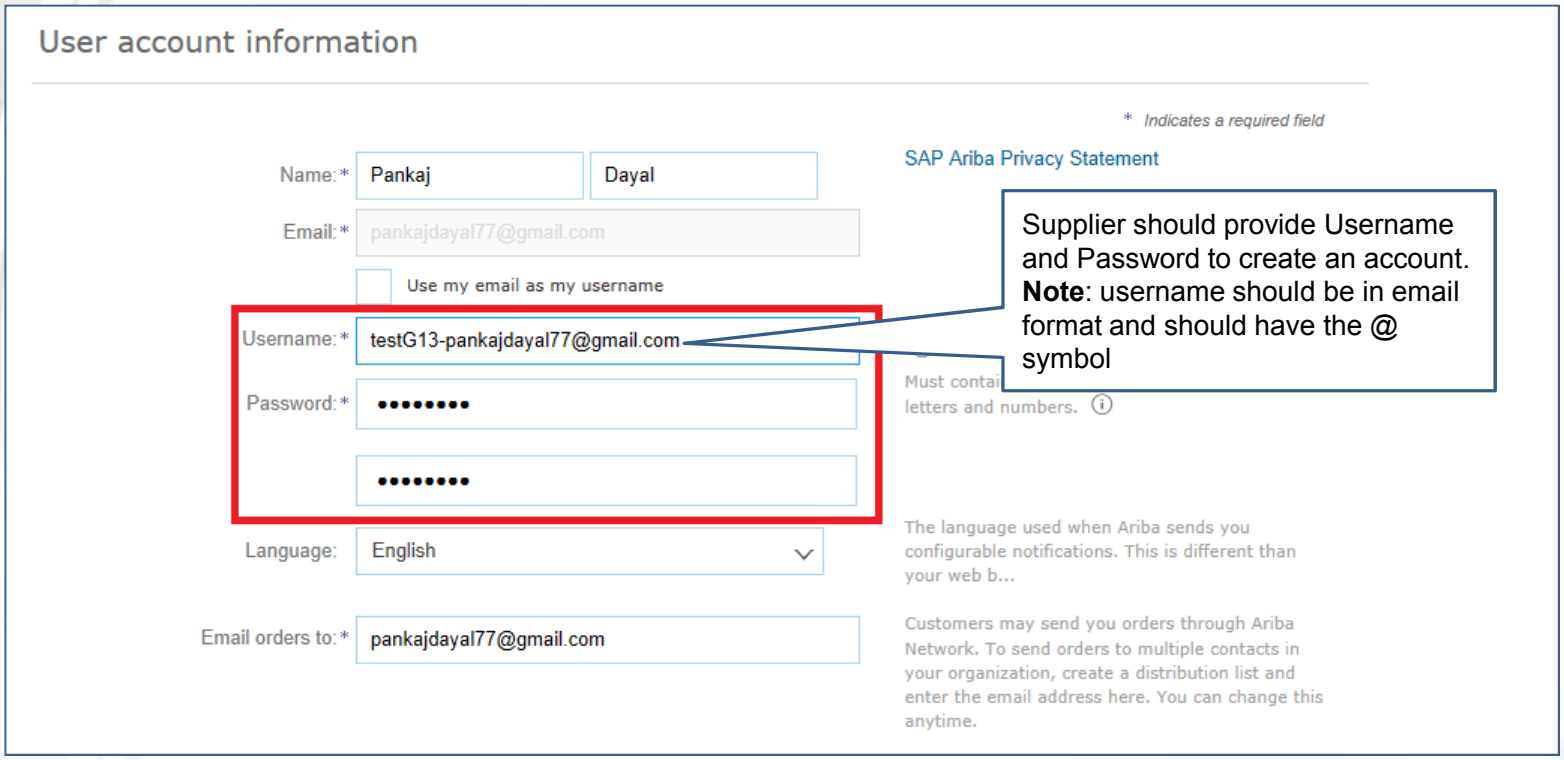
Enter Supplier User Information



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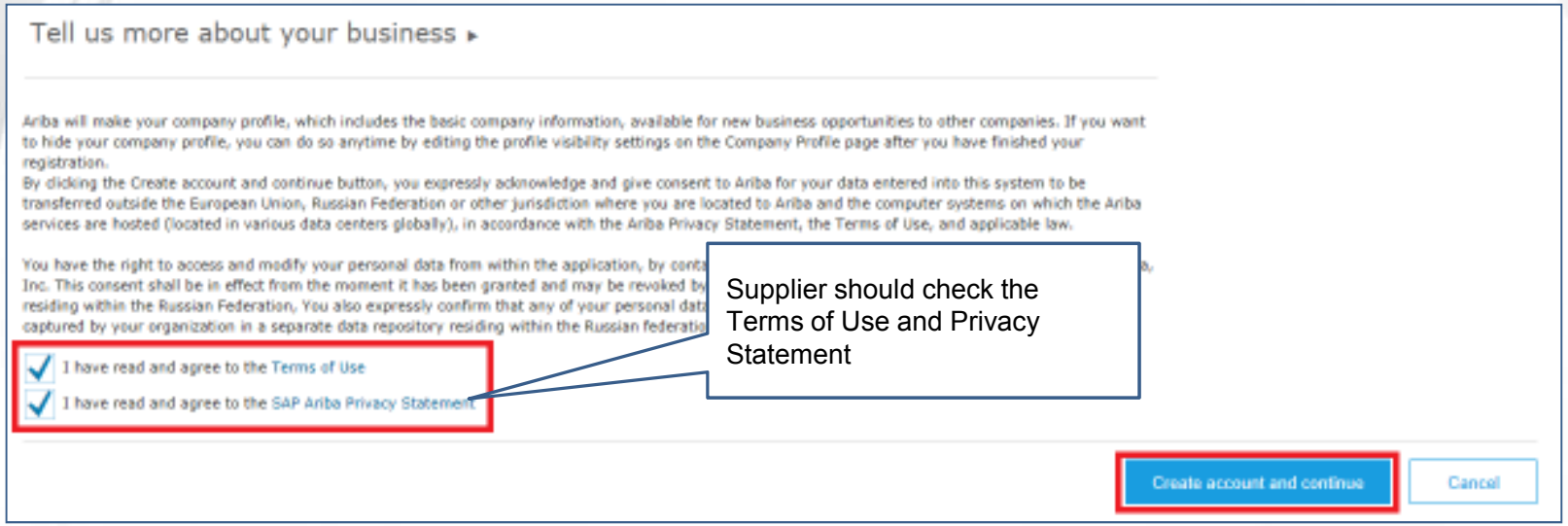
Agreement of Terms of Use and Privacy Statement



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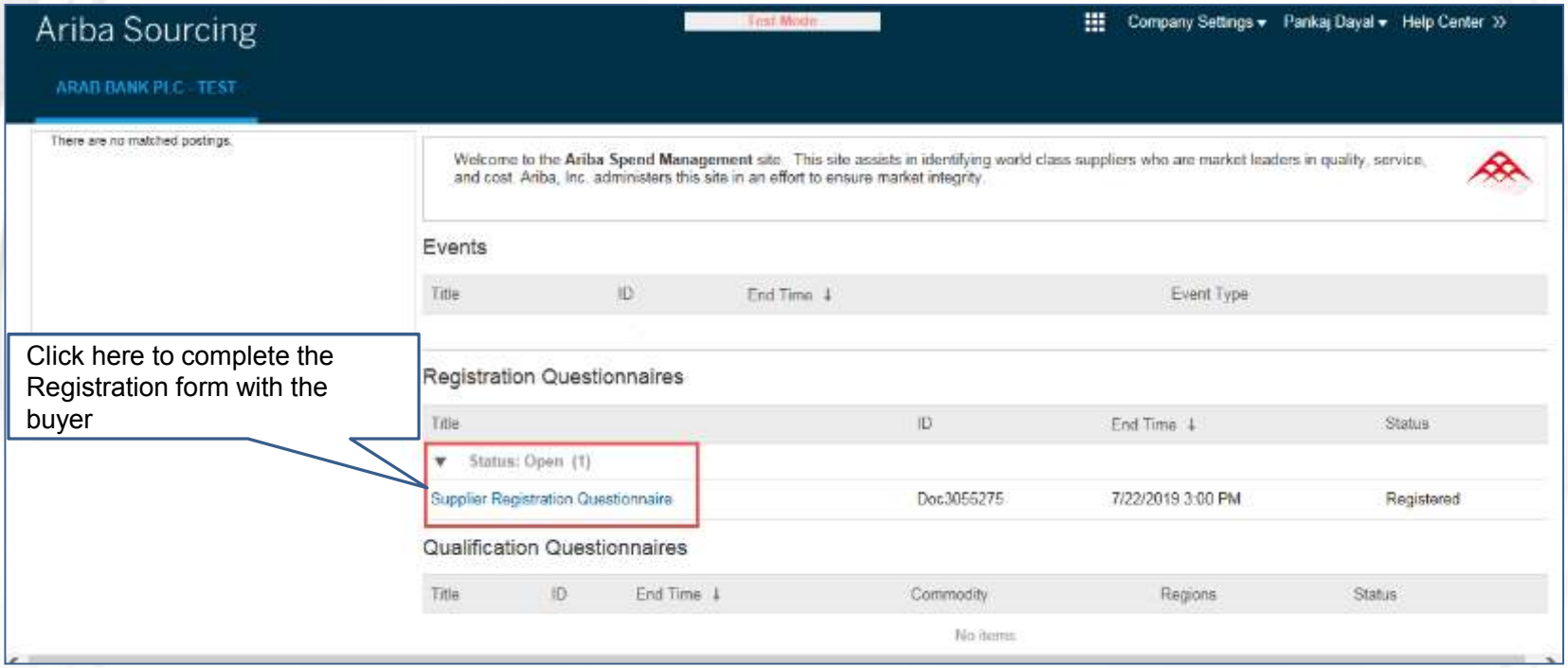
Supplier Dashboard after Login



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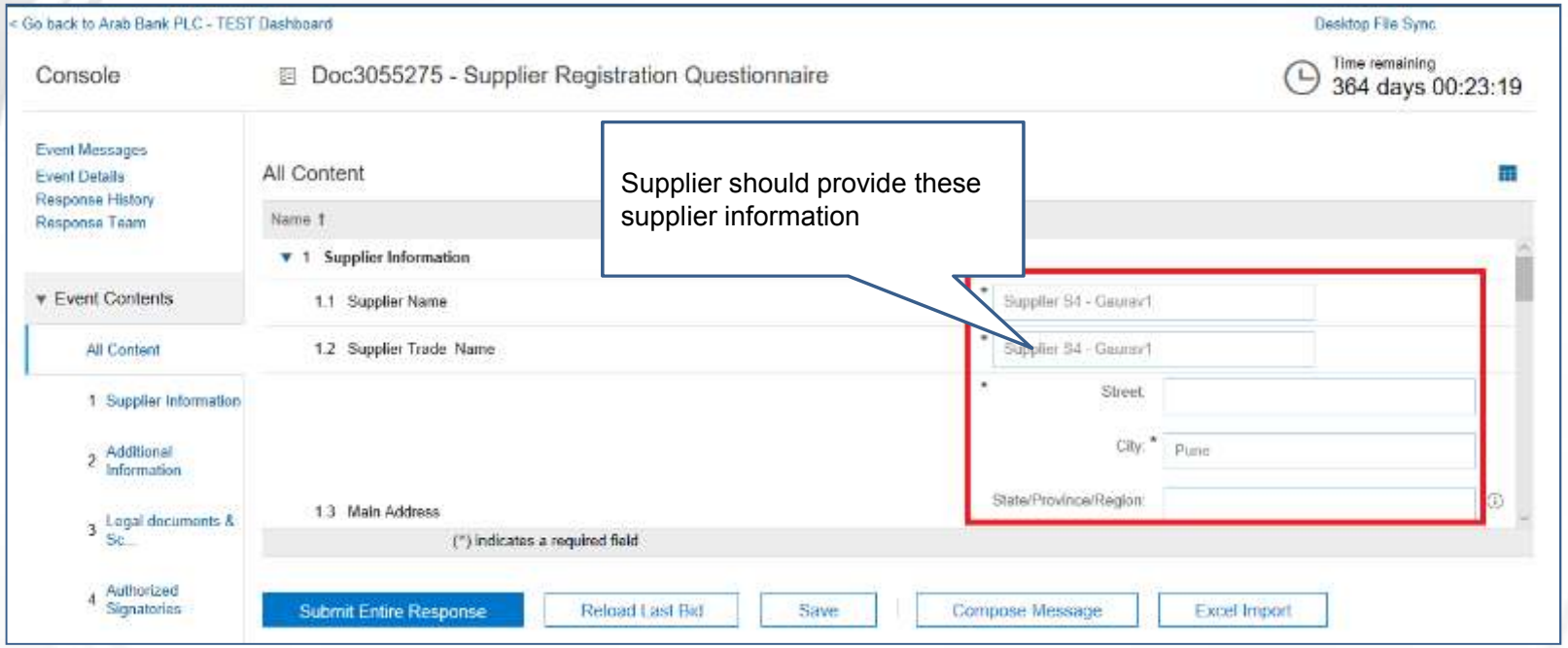
Fill Supplier Questionnaire



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Answer Mandatory questions

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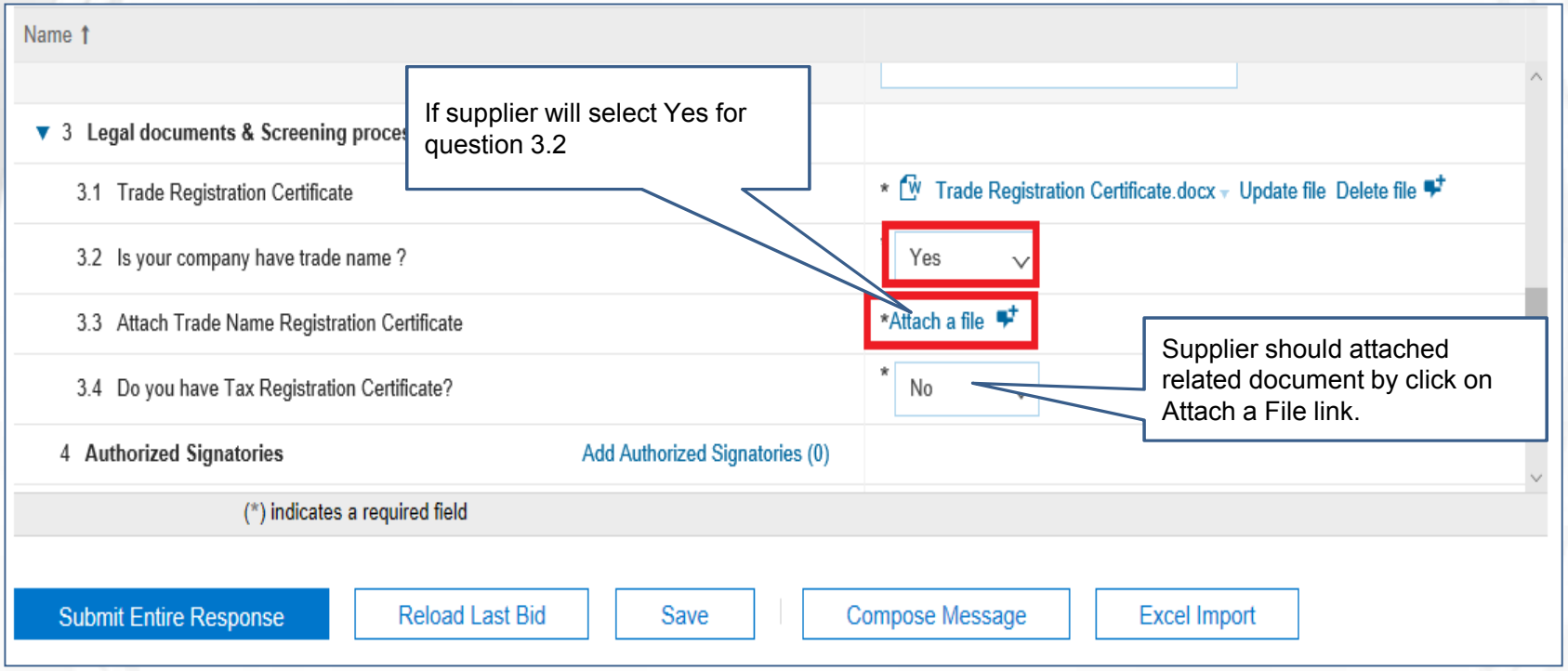
Attach a File



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Search and Attach File as attachment

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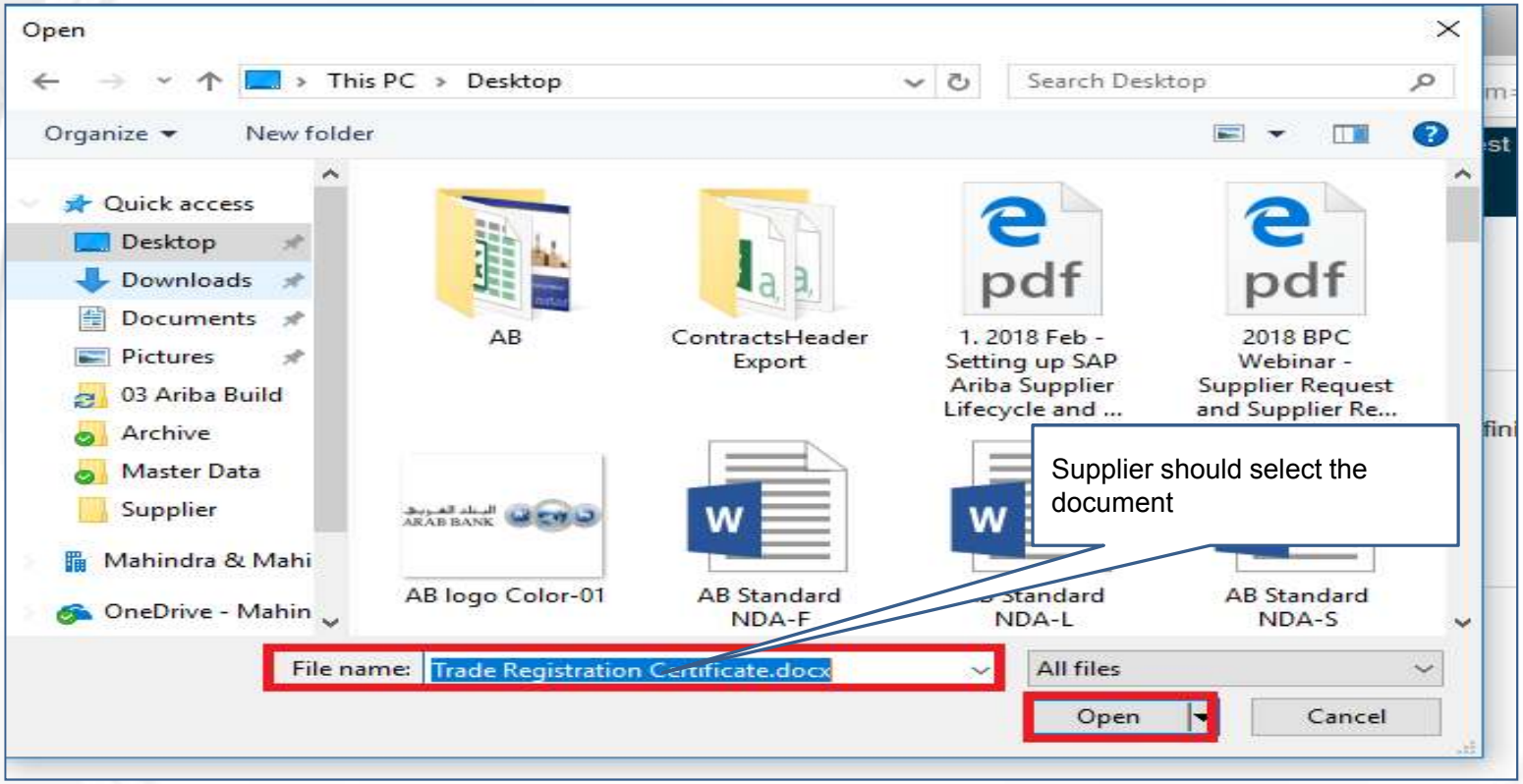
Fill Supplier Questionnaire Contd..



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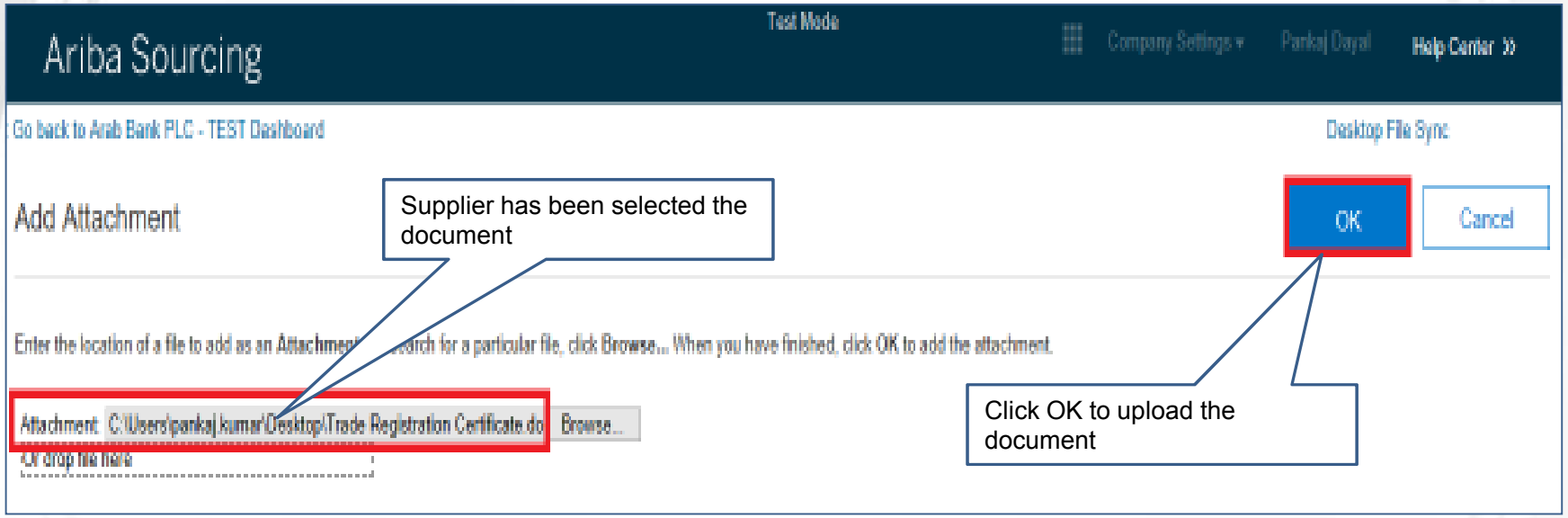
Confirmation of attached file



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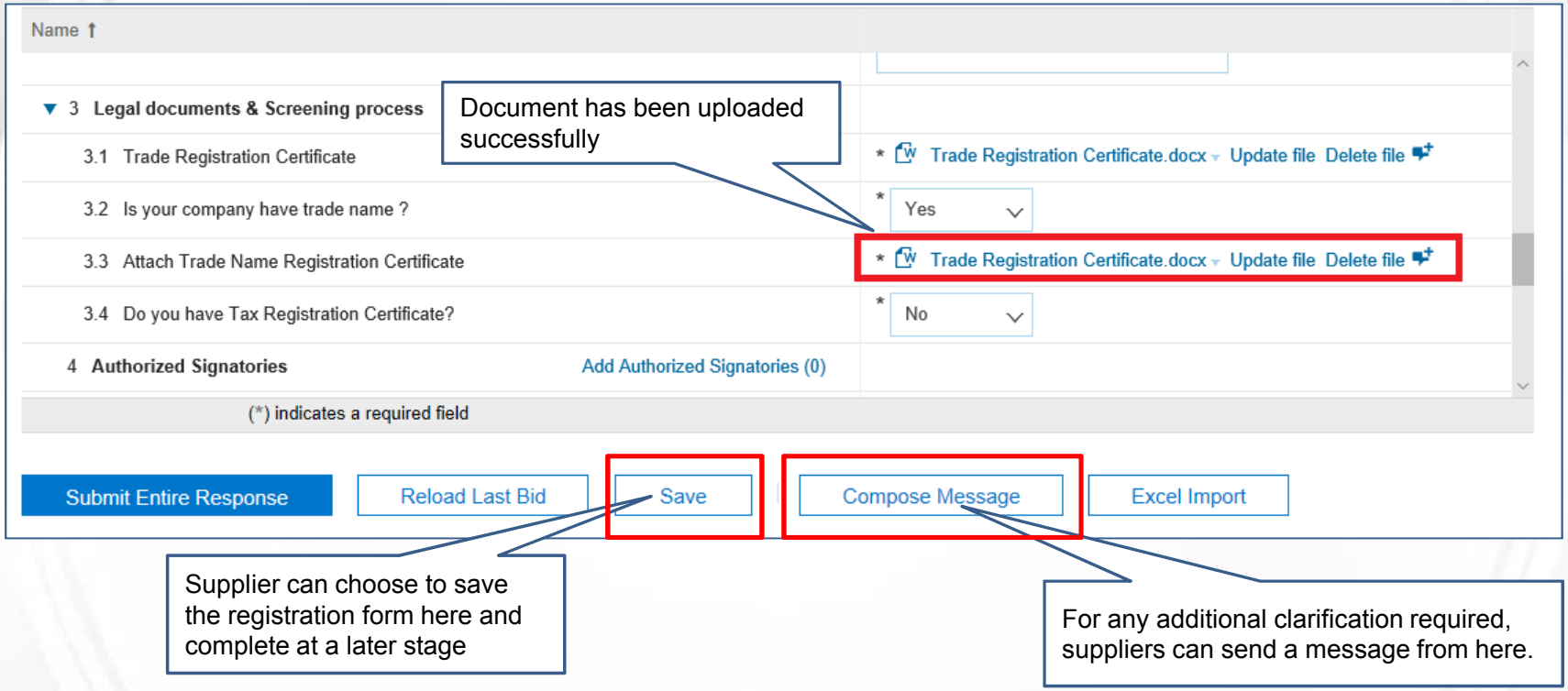
Fill Supplier Questionnaire Contd..



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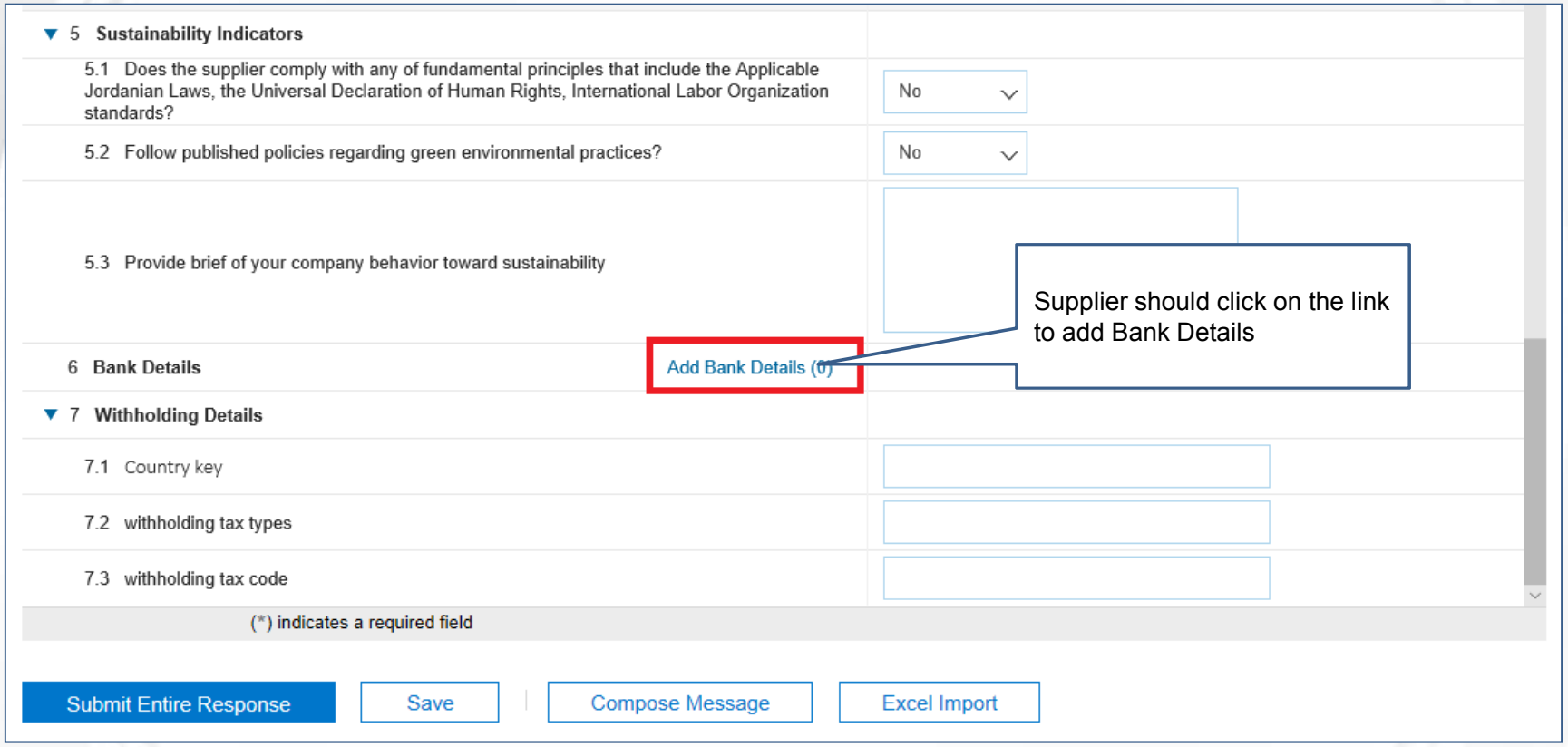
Fill Supplier Questionnaire –Add Bank Data



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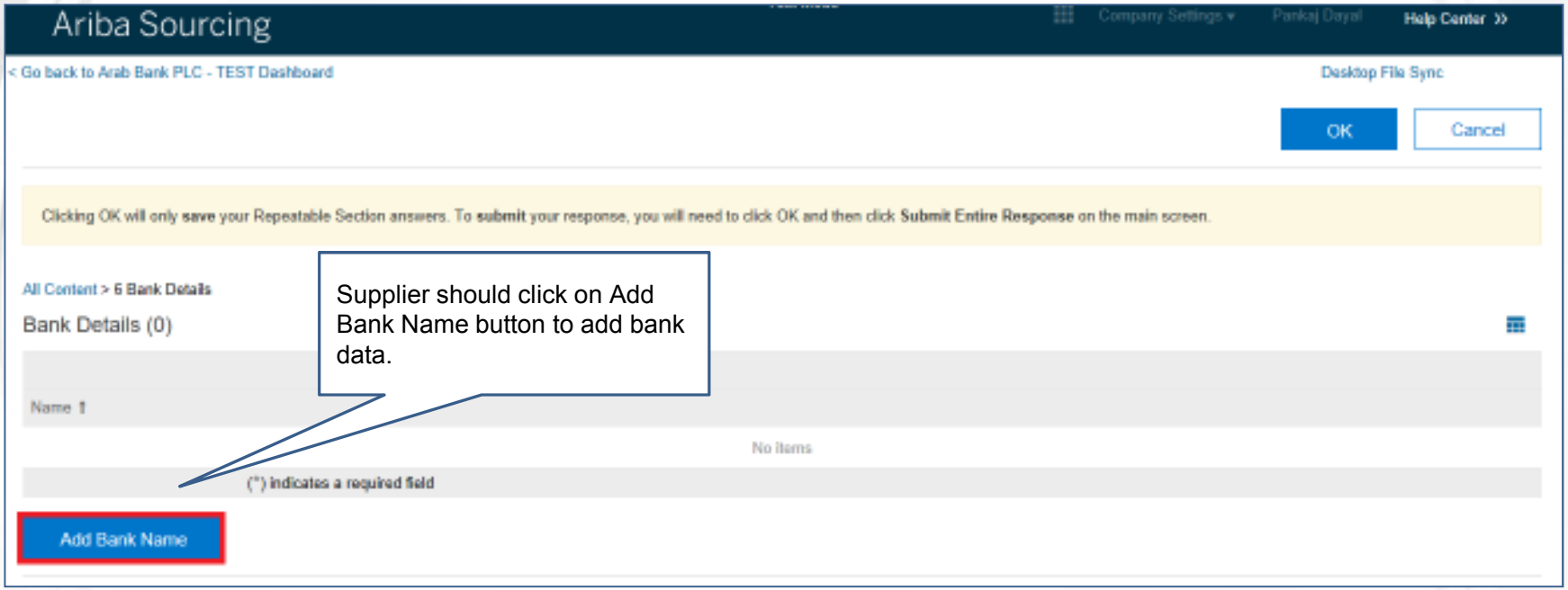
Fill Supplier Questionnaire – Bank Name



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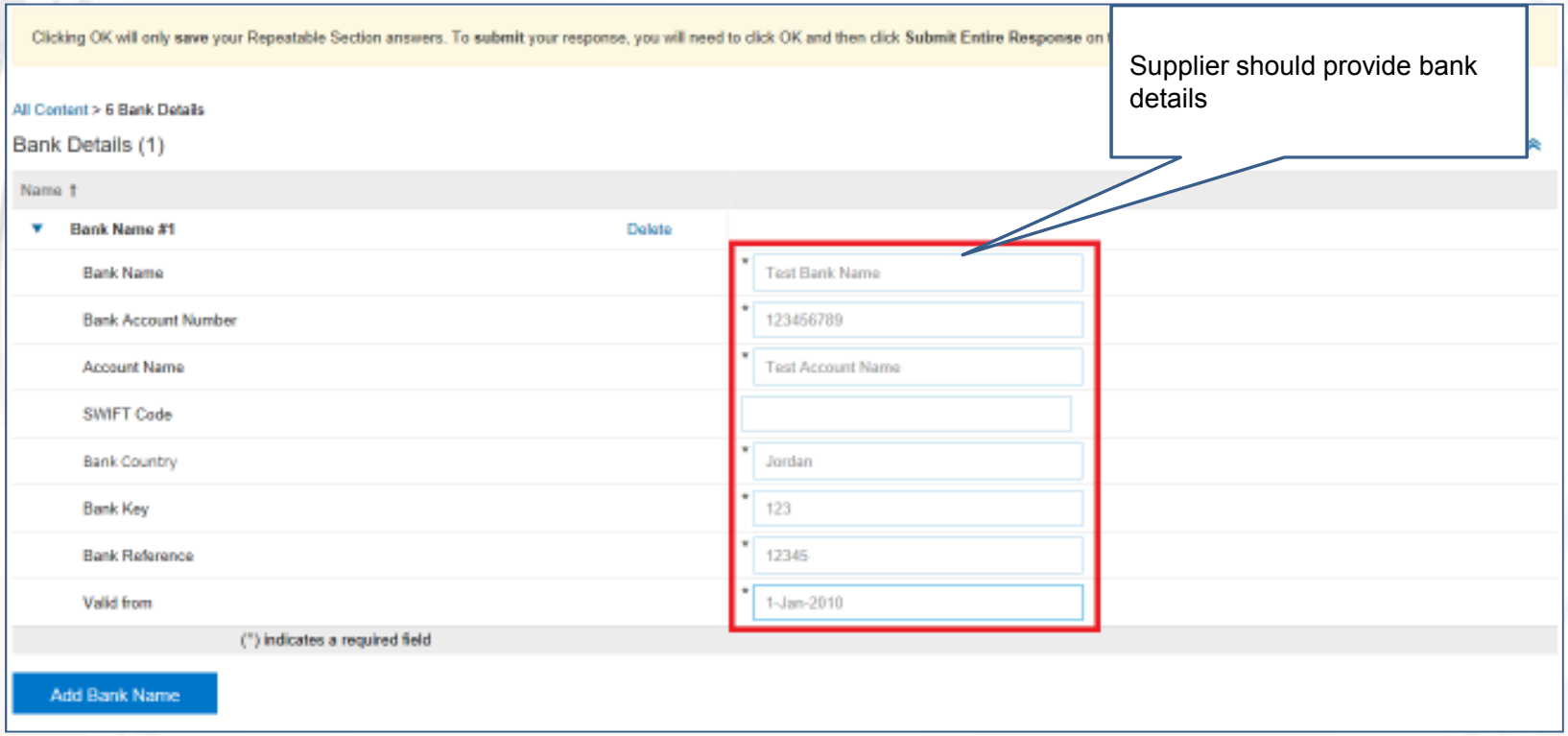
Fill Supplier Questionnaire – Other Bank Details



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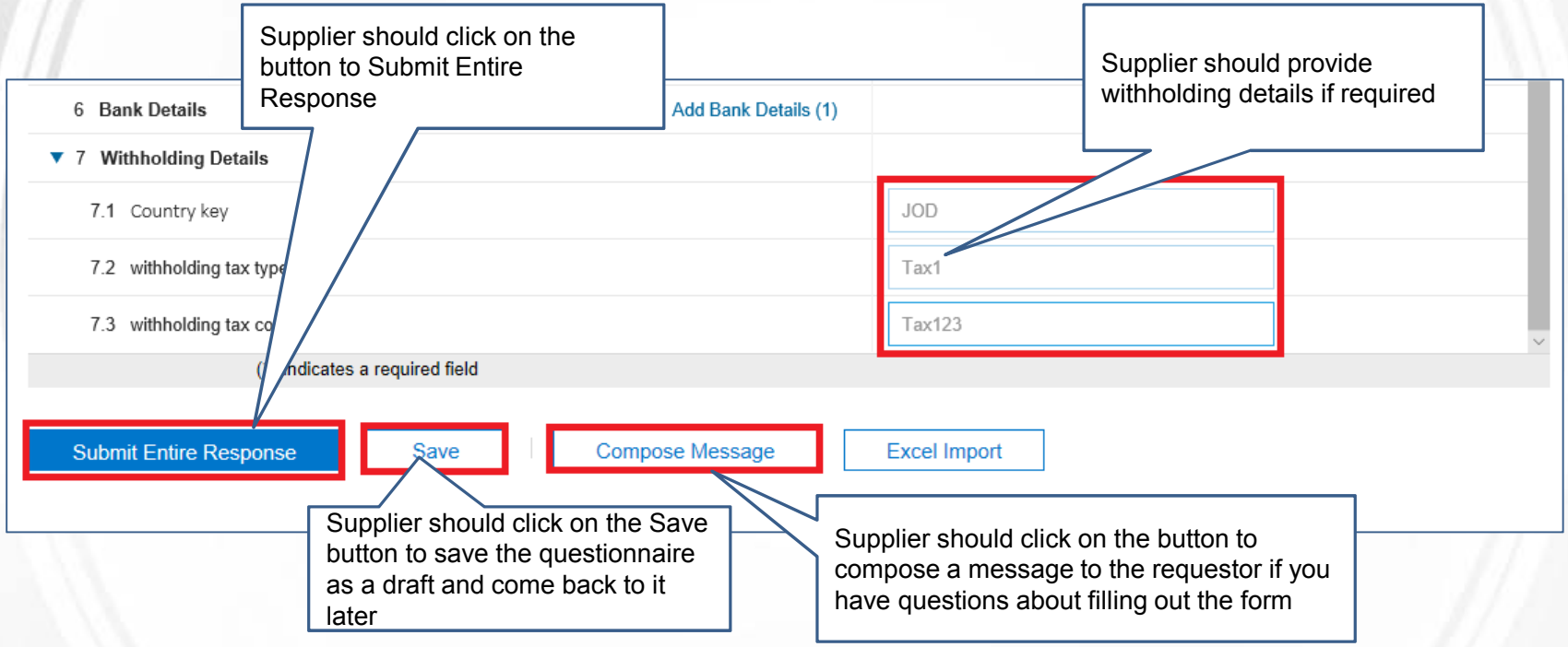
Submit Supplier Questionnaire –Withholding Tax



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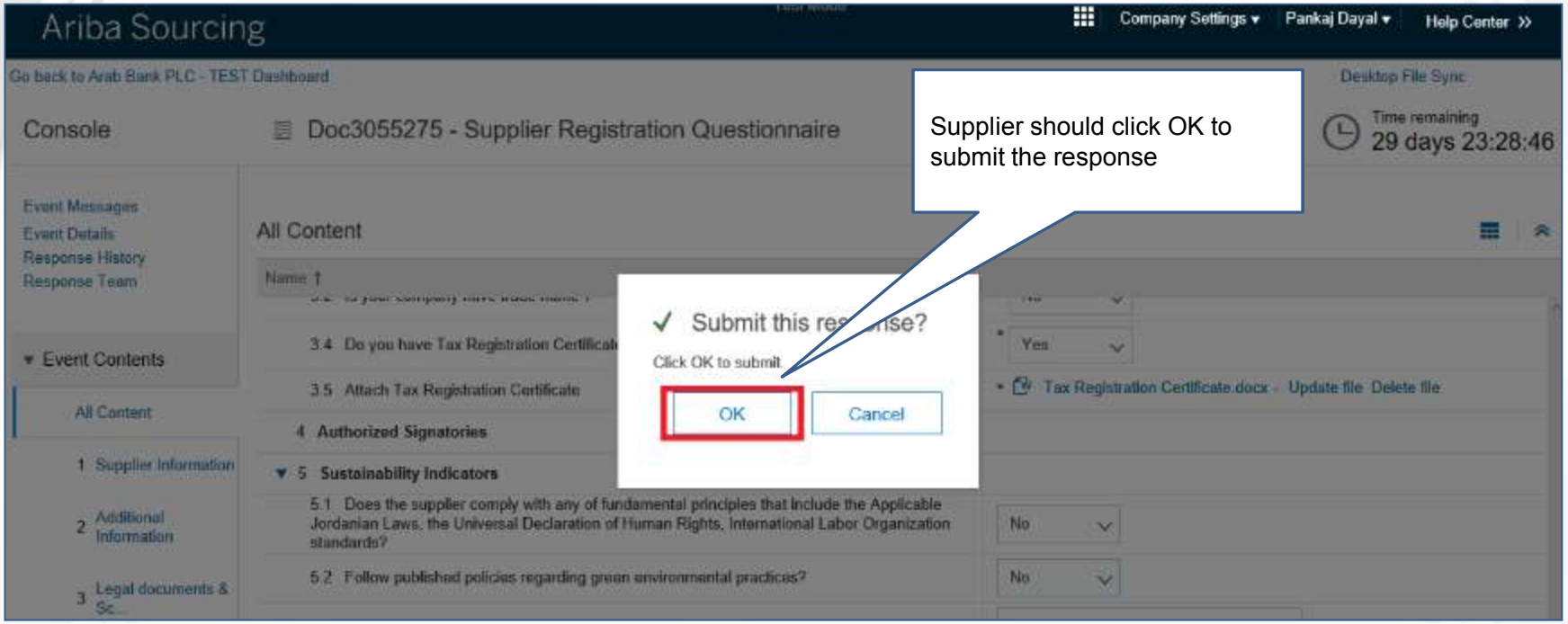
Submit Supplier Registration Questionnaire



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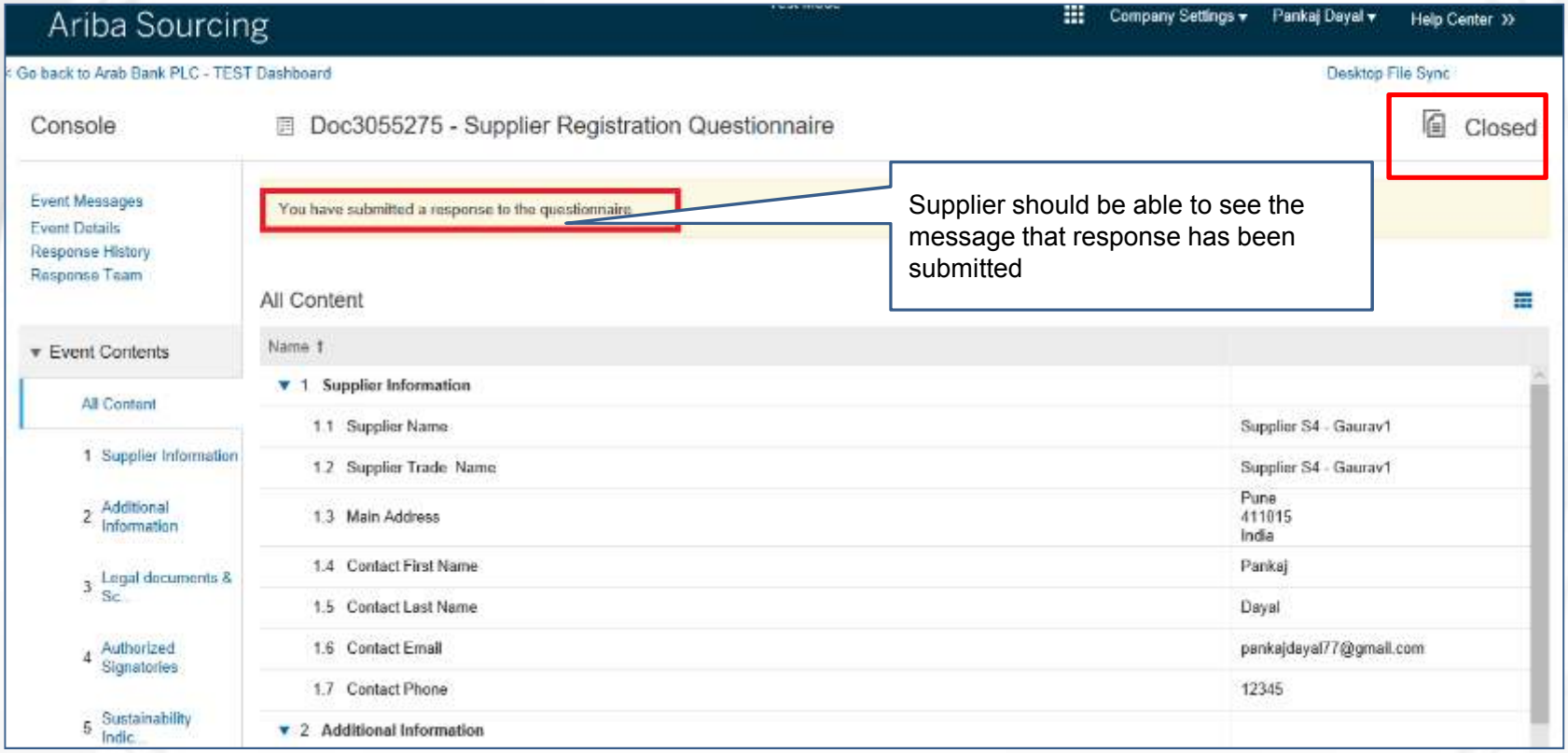
Confirmation on Supplier Registration



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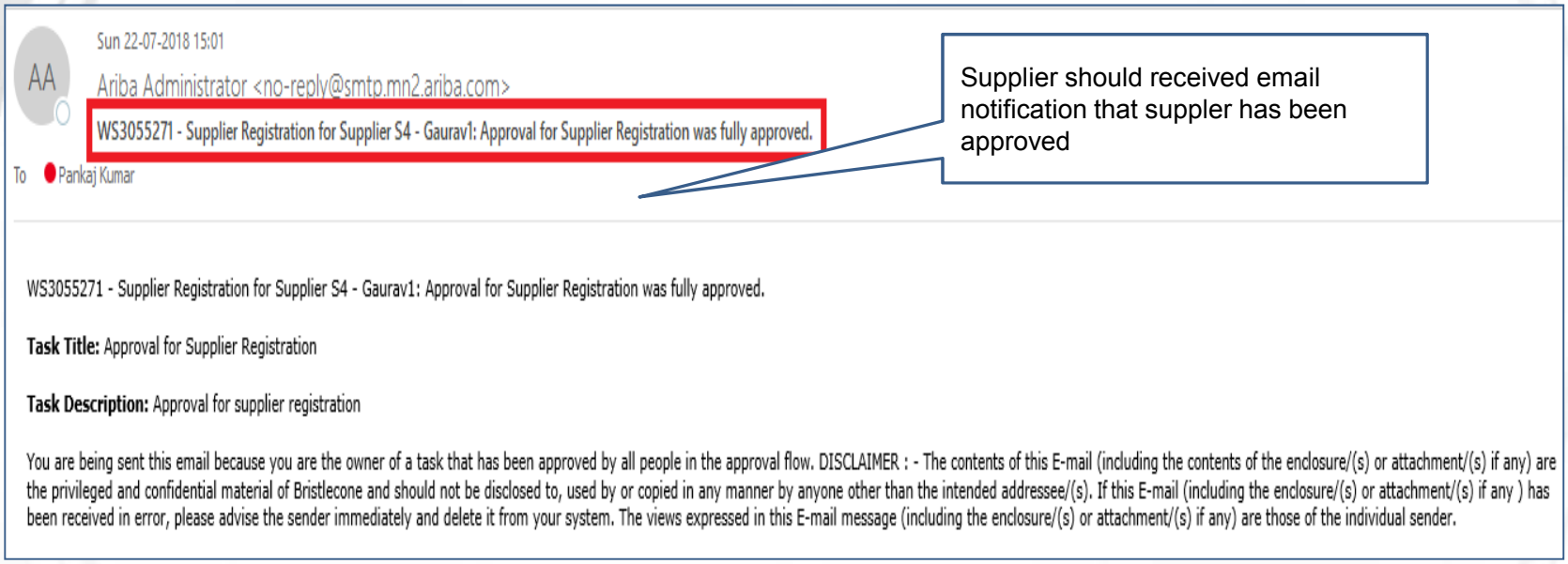
Email Confirmation on Supplier Registration



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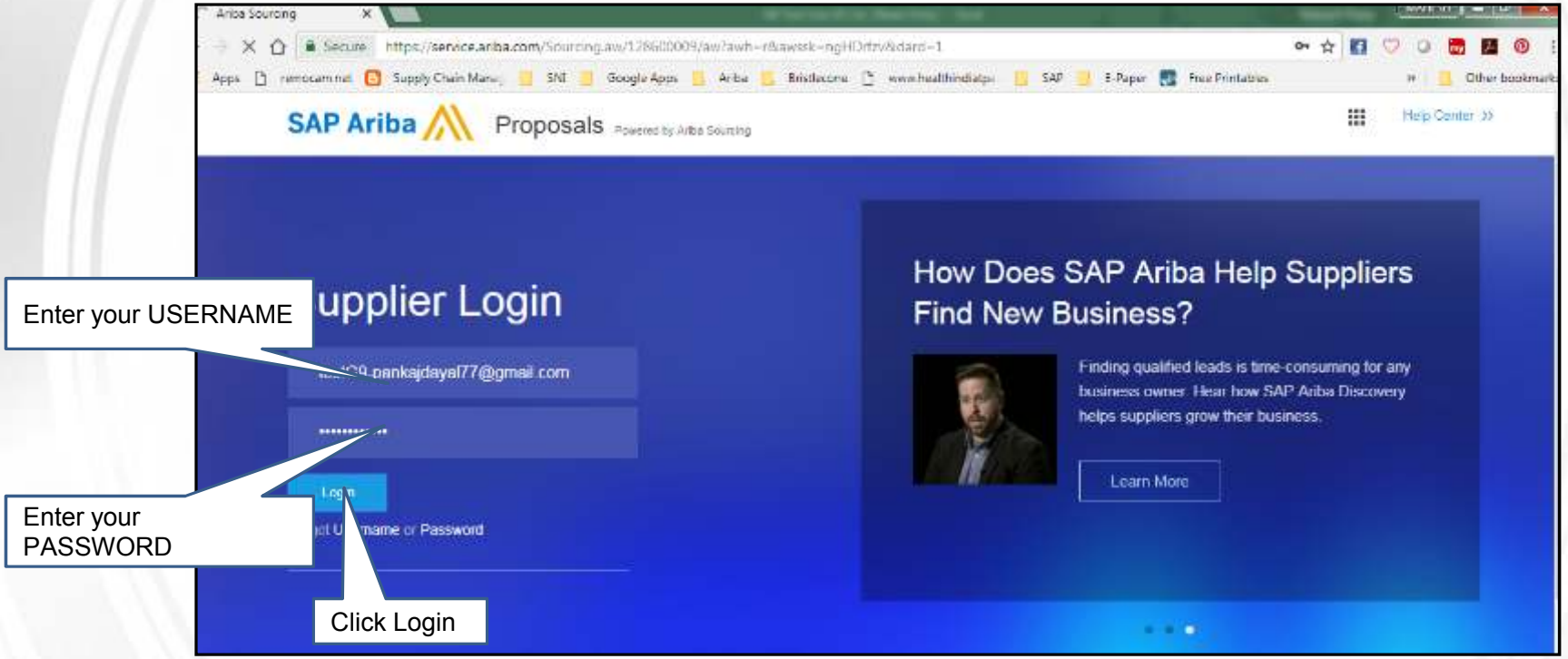
How to Log on (Supplier Login Page)

URL: supplier.ariba.com



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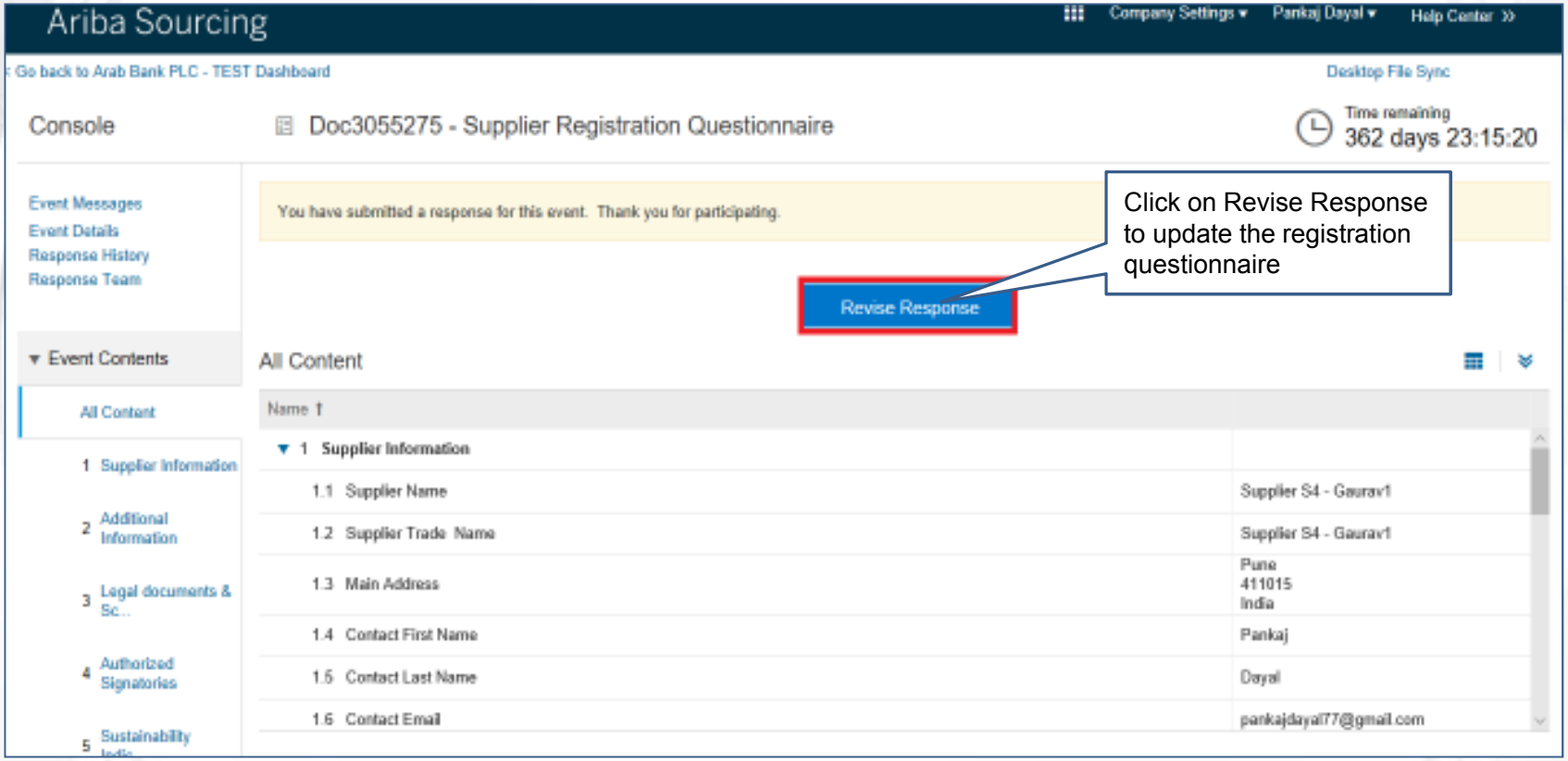
Revise Registration Response



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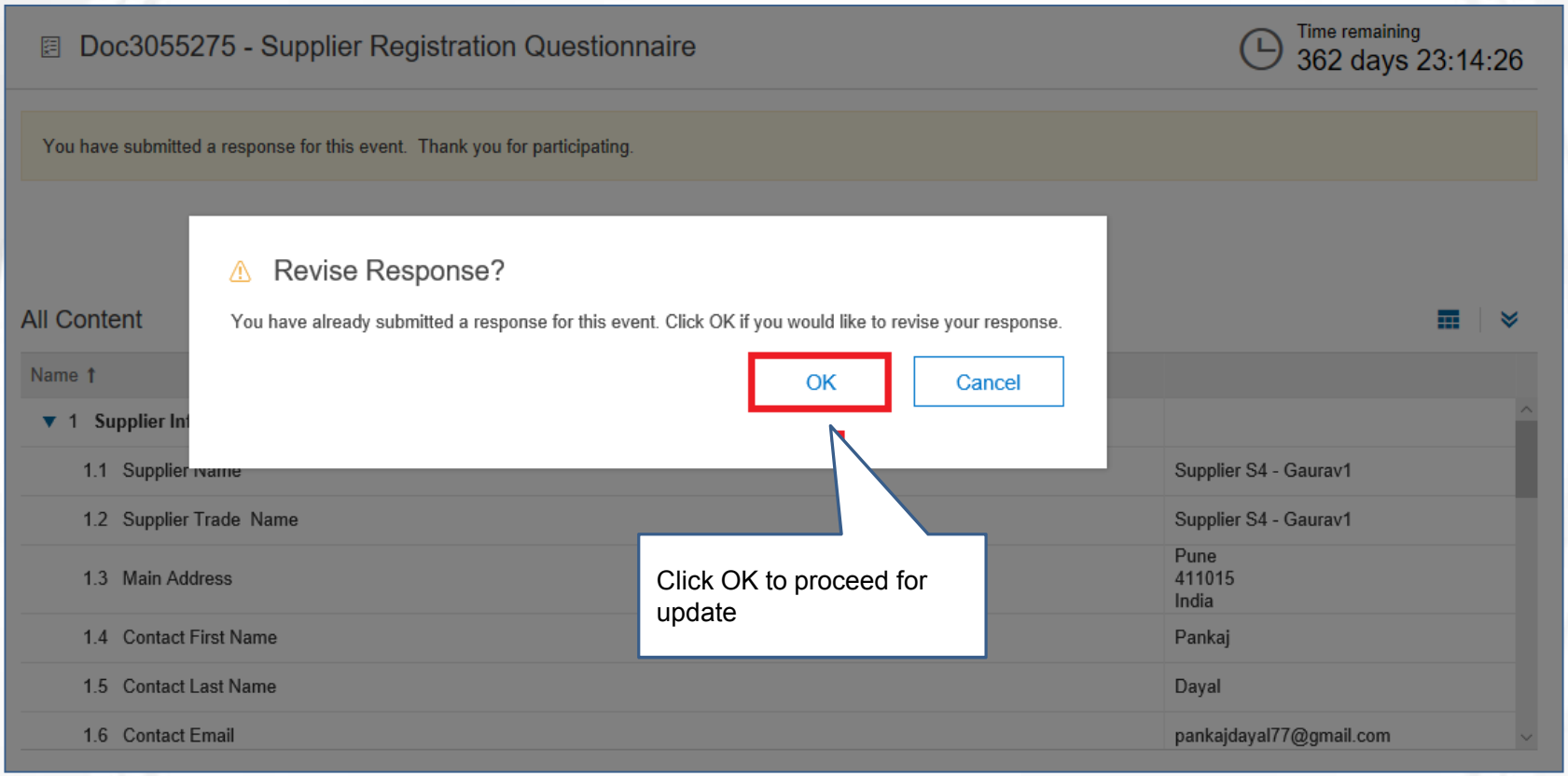
Confirmation on Revise Response Initiation



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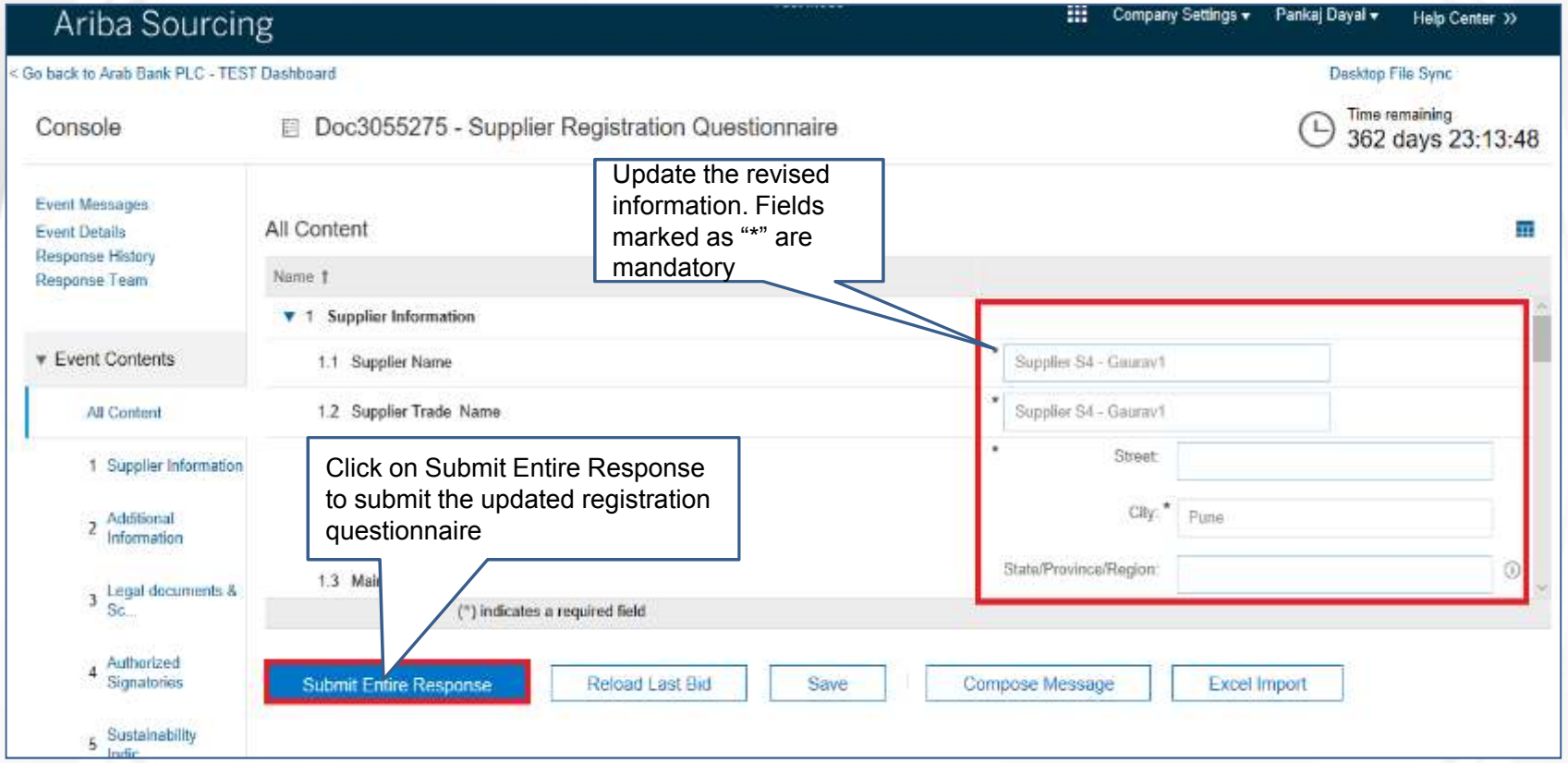
Submit Revised Response



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